

OFFICIAL GAZETTE

GOVERNMENT OF GOA

EXTRAORDINARY No. 4

GOVERNMENT OF GOA

Department of Social Welfare

Directorate of Social Welfare

Notification

62-2-04-BC (137)

Goa, grant of financial assistance for construction and repair of house to Scheduled Castes, Scheduled Tribes & Other Backward Classes.

1. *Objective.*— The objective of the scheme is to give financial assistance to Scheduled Castes, Scheduled Tribes & Other Backward Classes for repair and construction of houses.

2. *Definitions.*—

(i) *Director:* means the Director of Social Welfare, Government of Goa.

(ii) *Government :* means the Government of Goa.

(iii) *Scheduled Castes:* means the castes notified as Scheduled Caste by the Government of India in relation to Goa State.

(iv) *Scheduled Tribes:* means the Scheduled Tribes notified by the Government of India in relation to Goa State.

(v) *Other Backward Classes:* means the castes Other Backward Classes notified as such by the Government of India in relation to Goa State.

(vi) *Family:* means a household living independently.

3. *Eligibility:*

(i) The applicant should be a bonafide resident of the State of Goa at least minimum 15 years.

(ii) Only those persons of Scheduled Castes/ Scheduled Tribes/Other Backward Classes who are having ownership rights or registered mundkar's houses or the persons who obtain No Objection Certificate from the bhatkar shall be eligible.

(iii) The combined income of the family should not exceed Rs. one lakh twenty thousand per annum.

4. *Mode of applying/requirement:*

Application.— Application for new construction will be submitted in proforma "A" and application for repair in proforma "B". All the application shall be supported by the Gram Sabha resolution in the case the application staying in the rural area and by the Municipal Council/City Corporation Panaji (as the case may be) in the case staying in the urban area, along with residence certificate of 15 years and income certificates issued by the concerned Secretaries of the Village Panchayat attested by the respective Sarpanch and countersigned by the Block Development Officer or issued by the Mamlatdar or any other Competent Authority prescribed for the issue of income certificate by the Government. All the applications will be forwarded by the local self

Governments to the respective Block Development Officers who after the satisfaction of the claim forward the same to the sanctioning authority.

The application for grant of financial assistance under this Scheme shall be made in the prescribed form. The application should be addressed to the Block Development Officer and shall be accompanied by the following documents:—

(i) The Caste Certificate or Community Certificate issued by the competent authority i.e. Dy. Collector.

(ii) Residence Certificate issued by the Mamlatdar of the Taluka indicating that the respective beneficiary is staying in the house for the last more than 15 years.

(iii) Income Certificate certifying that the income of the family of the applicant does not exceed Rs. 1,20,000/- per annum. This certificate should be issued by the concerned Secretaries of the Village Panchayat attested by the respective Sarpanch and countersigned by the Block Development Officer or issued by the Mamlatdar or any other Competent Authority prescribed for the issue of income certificate by the Government.

(iv) No Objection Certificate from other members of the houses/property in case the house/property belongs to joint family.

(v) The financial assistance under this scheme shall be granted against Surety Bond signed by two Sureties with two witnesses.

(vi) Technical Certificate issued by the Extension Officer (Rural Engineer) indicating the extent/amount required for house repair countersigned by the respective Block Development Officer.

(vii) The application submitted to the Block Development Officer of the respective talukas will be forwarded by him after scrutiny to the sanctioning authority alongwith his recommendations and observations.

5. Upper limit for construction Assistance.—

Upper limit of assistance for construction of new house under is Rs. 25,000/- (Rupees twenty five thousand only) and for up-gradation Rs. 12,500/- (Rupees twelve thousand five hundred only).

6. Type design.—

The layout, size and type design of houses should depend on the local conditions. Hence, no type design should be prescribed for house except that the plinth area of the houses should be around 20 sq. mts. The houses should be designed in accordance with desire of the beneficiaries keeping in view the climatic conditions and the need to provide proper space, kitchen, ventilation, sanitary facilities, smokeless *chulha*, etc. and the community perceptions, preferences and cultural attitude. No type design should be imposed on the beneficiary.

The Gram Sabha/Municipalities once approves the application no further permission under the provision of Goa Panchayat Raj Act/Goa Municipalities Act is required. Hence while approving the application a member of the Town Planning Department/Health Department should be invited.

The barrier free concept may be incorporated in the construction of houses meant for the disabled person with a view to facilitate his smooth and free movement in the house. However, as far as possible, the design of the house should conform to the occupational requirements of the beneficiary.

7. Drinking water supply.—

The availability of drinking water supply should be ensured.

8. Sanitation and sanitary latrines.—

Construction of sanitary latrine forms an integral part of houses. It has, however, been observed that in large number of cases, either the sanitary latrines in these houses are not constructed or if constructed, these are not put to proper use by the beneficiaries. A system of drainage from the houses should also be provided to avoid overflow from the kitchen, bathroom etc.

9. Environmental improvement and social forestry.—

Plantation of trees in the entire habitat or around the individual house should be taken up simultaneously. Trees may be planted near the housing clusters so, that, in due course, enough trees are available nearby, to enable the beneficiaries to get fuel/fodder/small timber. Such plantation can be taken up under the social forestry programme.

10. Inventory of houses.—

The implementing agencies should have a complete inventory of houses constructed under this scheme, giving details of the date of start of construction and the date of completion of houses, cost involved, number of houses allotted, names of the village and Block in which the houses are located, name, address, occupation and category of beneficiaries and other relevant particulars.

11. Release of financial assistance.—

Payment should be made to the beneficiary on a staggered basis depending on the progress of the work by account payee cheque. The entire money should not be paid to the beneficiary in lump sum. Details of installments of payments shall be as follows:—

For new construction—

Ist Installment	(50%) Rs. 12,500/- at the time of sanction.
IInd Installment	(40%) Rs. 10,000/- on completion of plinth level as certified by the Engineer appointed by the Government.
IIIrd Installment	(10%) Rs. 2,500/- on completion of complete house as certified by the Engineer appointed by the Government.

For repair of house —

Ist Installment	(60%) Rs. 7,500/- at the time of sanction.
IInd Installment	(40%) Rs. 5,000/- on completion of repair as certified by the Engineer appointed by the Government.

Method how to use financial assistance.—

No sooner the financial assistance is received by the beneficiary he/she has to commence the repair of work within 15 days. In case beneficiaries fail to start the construction of house, he is liable to refund the amount to the Government, failing which same will be recovered as an arrears of land revenue.

12. Utilisation Certificate.—

The utilization certificate should be issued by the Extension Officer (Rural Engineer) and countersigned by the concerned Block Development Officer within six months from the date of disbursement of the last installment.

13. Monitoring.—

Officers dealing with the Scheme at the State headquarters should visit districts regularly and ascertain through field visits whether the programme is being implemented satisfactorily and whether construction of houses is in accordance with the prescribed procedure. Like wise, officers at the district, sub-division and block levels must closely monitor all aspects through visits to work sites in interior areas. A schedule of inspection which prescribes a minimum number of field visits for each supervisory level functionary from the State level to the block level should be drawn up and strictly adhered to.

The B.D.O. shall submit the periodical reports/returns through which it should monitor the performance of this scheme in the districts and also get appropriate reports and returns prescribed, to be collected by the Directorate of Social Welfare for proper monitoring of the scheme. The monitoring of the programme at the state level will be responsibility of the Directorate of Social Welfare.

14. Reports.—

The following reports and returns should be submitted to the Government in respect of the scheme:—

(i) A monthly progress report to be furnished by 10th of every succeeding month by Block Development Officer to the Director of Social Welfare.

(ii) A detailed Annual Progress Report to be submitted by 25th April of the succeeding year by the Director of Social Welfare to the Government.

15. Evaluation studies.—

The Government should conduct periodic evaluation studies on the implementation of the scheme. Evaluation studies may be got conducted by reputed institutions and organizations on issues thrown up by the concurrent evaluation, meriting detailed studies. Copies of the reports of these evaluation studies conducted should be furnished to the Legislative Assembly. Remedial action should be taken on the basis of the observations made in these evaluation studies and also in the concurrent evaluation conducted.

16. Transparency in implementation of the Scheme.—

It is of utmost importance that Schemes are properly implemented and misutilization and other irregularities are minimized. For this, there is an urgent need to have greater transparency in the implementation of the scheme at various levels. This would basically require that people should have access to information about implementation of these programmes in all their aspects. The list of the beneficiaries will also be published on

the official Web site of the Directorate of Social Welfare.

List of beneficiaries identified who has assisted under the scheme will be also available at Village Panchayat and Municipality level.

By order and in the name of the Government of Goa.

N. D. Agrawal, Director of Social Welfare & ex officio Joint Secretary.

Panaji, 18th July, 2006.

Proforma "B"

Government of Goa

Directorate of Social Welfare, Panaji-Goa

Form of Application

(For grant of subsidy for repair of houses under Housing Welfare Scheme for Scheduled Castes/Scheduled Tribes and Other Backward Class.)

1. Name of the applicant:.....
(In block letters)
2. Age:
3. Name of father/husband:
4. Name of village & taluka:
5. Occupation of the applicant:.....
(all details should be furnished inclusive of subsidiary occupation)
6. Annual Income:
7. (a) Survey No. or such other details of the site on which house is exist:
House No.
Survey No.
Area of property
Plinth area of house.

(b) Boundaries with area of house:
North:
South:
East:
West:
8. Details of documents to prove ownership of the house:
9. Encumbrance if any attached to the house:
10. Particular of house to be repaired:
(a) Cost:
(b) Plinth area:

11. Total amount to be invested by the applicant:
 - (a) In cash:
 - (b) In the form of material:
 - (c) In form of his/her own or of family member labour:
12. Details of loans and advances from all sources outstanding against the applicant:

Sr. No.	Purpose of loan	Total loan yet to be repaid
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13. Any other information considered essential by the applicant:

I son/wife of
..... resident ofdo hereby declare that the contents
of this application are correct and true to the best of my knowledge, belief and that I have not concealed or with-
held any fact or fact.

Station:

Date:

Signature or thumb impression of the applicant

Proforma — A

Government of Goa

Directorate of Social Welfare, Panaji-Goa

Form of Application

Application form for construction of houses under Housing Welfare Scheme for Scheduled Castes/Scheduled Tribes and Other Backward Classes.

1. Name of the applicant:
(In block letters)
2. Age:
3. Name of the father/husband:
4. Address:
5. Village:
6. Taluka:
7. Occupation of the applicant:
8. Annual income:

9. Details of property in which house proposed to be constructed:

Sr. No.	Village	Name of property	Details of property	Right of in property
1	2	3	4	5
			1. Survey No.: 2. Area: 3. Boundaries: North: South: East: West:	Occupant: Mundkar: Govt. Level:

a) Survey No. or such other details of the site on which house is proposed for construction.

b) Boundaries with area of house.
North:
South:
East:
West:

10. Details of documents to prove ownership of the house :

11. Encumbrances if any attached to the house :

12. Particulars of house to be constructed.

- a) Cost:
b) Plinth area:

13. Total amount to be invested by the applicant :

- a) In cash:
b) In the form of material:
c) In form of his owner family members labour:

14. Details of loan and advances from all sources outstanding against the applicant :

Sr. No.	Purpose of loan	Total loan yet to be repaid
1	2	3

15. Any other information considered essential by the applicant.

I son/wife of resident of do hereby solemnly affirm and declare that the contents of this application are correct and true to the best of my knowledge, belief and that I have not concealed or withheld any fact or facts.

Station:

Dated:

Signature or thumb impression of the applicant